



## VILLAGE OF CHAMPION

### CHAMPION, ALBERTA

#### BYLAW 2021-015

*A bylaw of the Village of Champion in the Province of Alberta to provide for the Remuneration and Expense Claims, pursuant to the provisions of the Municipal Government Act (MGA), Chapter M-26, and amendments thereto.*

#### **Remuneration and Expense Claims Bylaw**

**WHEREAS** Section 275 of the *Municipal Government Act – Chapter M-26* empowers Council to provide for the payment of a remuneration to its' members for attending to or performing their duties and also for the payment of reasonable allowances for traveling and for subsistence and out of pocket expenses incurred for attending the same;

**AND WHEREAS** appointed Committee Members may be requested by Council to incur travel, subsistence and out of pocket expenses for traveling to and performing their duties;

**AND WHEREAS** Village of Champion employees may also be assigned or have occasion to incur travel, subsistence and out of pocket expenses in attending to and performing their duties;

**NOW, THEREFORE,** the Council of the Village of Champion, in regular session, duly assembled, enacts as follows:

#### **1.0 CITATION OF BYLAW**

1.1 This bylaw may be cited as the "**Remuneration and Expense Claims Bylaw**"

#### **2.0 DEFINITIONS**

2.1 "Expenses" shall be defined as only those items listed in the Schedule "A". Should an expense claim be submitted for items not listed in Schedule "A", the Chief Administrative Officer shall seek a Motion of Council to approve before reimbursement can be completed.

#### **3.0 GENERAL**

3.1 The Mayor and Councillors shall be paid, per committee meeting of Council, remuneration in the amount determined by Schedule "A".

- 3.2 Appointed Committee Members may, upon approval of Council, receive an hourly remuneration as per Schedule "A".
- 3.3 Village of Champion employees shall, upon approved travel, receive travel expenses as determined by the Human Resources Policy and Schedule "A" of this Bylaw.
- 3.4 Bylaw 664 shall be repealed upon passing of this Bylaw.
- 3.5 This Bylaw shall come into effect upon Third and Final Reading.

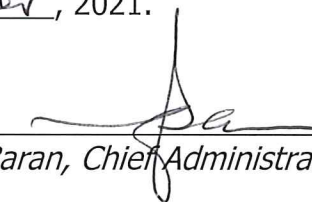
READ a first time this 12<sup>th</sup> day of October, 2021.

  
\_\_\_\_\_  
Mayor James F. Smith

  
\_\_\_\_\_  
Larry Baran, Chief Administrative Officer

READ a second time this 12<sup>th</sup> day of October, 2021.

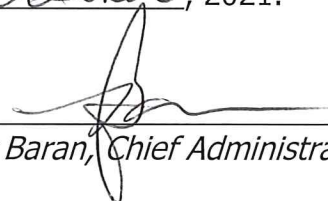
  
\_\_\_\_\_  
Mayor James F. Smith

  
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Larry Baran, Chief Administrative Officer

*Let the record note that, as per Section 187(4) of the Municipal Government Act (MGA), a motion was presented and passed unanimously to provide Third & Final Reading of this Bylaw at this meeting.*

READ a third and final time this 12<sup>th</sup> day of October, 2021.

  
\_\_\_\_\_  
Mayor James F. Smith

  
\_\_\_\_\_  
Larry Baran, Chief Administrative Officer



## ***Schedule "A"***

### ***Rates of Remuneration and Expense Claim Reimbursement***

#### Council and Committee Member Remuneration:

- Half Day Meetings (4 hours or less) \$55.00
- Full Day Meetings (More than 4 hours) \$100.00

#### *Note:*

*Minimum claim for any portfolio shall be 1 hour.*

*No more than the equivalent of 1 Full Day can be claimed in 1 day.*

#### Transportation Remuneration:

- For use of a private vehicle, the per kilometre rate paid shall be based on the current rate paid by the Government of Alberta.

#### Meals and Other Per Diems:

- For reimbursement for meals and other per diem expenses, the rate of reimbursement shall be based on the current rates paid by the Government of Alberta.

#### Notes for completing a Travel Expense Claim:

- The Breakfast per diem will be reimbursed when travel commences before 8:00am
- The Lunch per diem will be reimbursed if business continues after 12 noon.
- The Dinner per diem will be reimbursed if return to home is not completed prior to 6:00pm.
- Alcohol expenses will not be reimbursed.
- Request for taxi expense reimbursement, required as part of the travel, must be accompanied by receipts.
- Traffic fines or other related expenses shall not be reimbursed.